

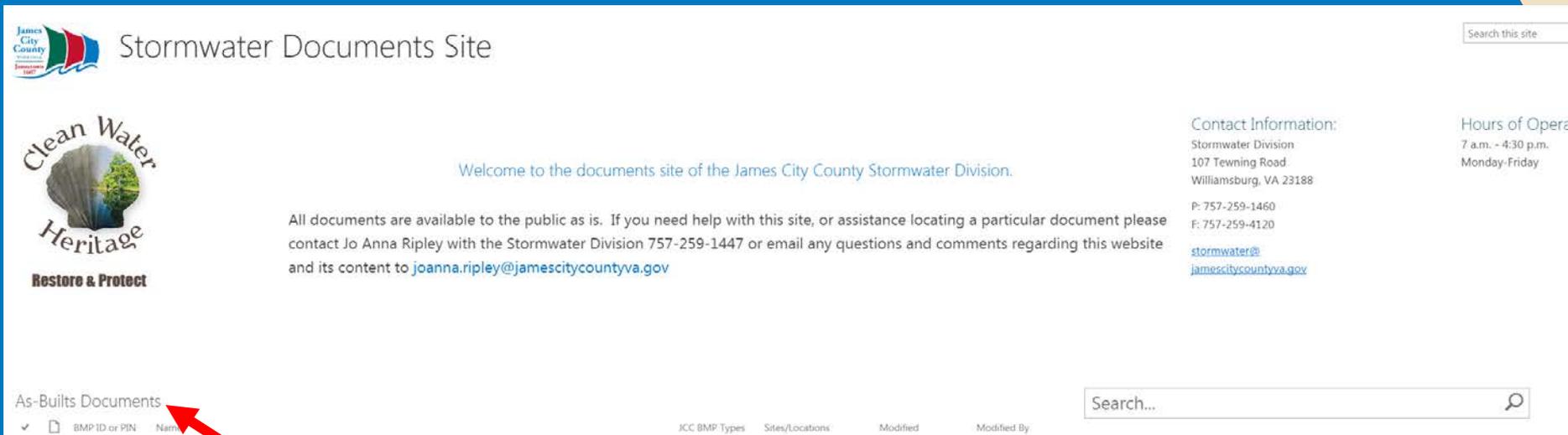


SharePoint Stormwater Document Site



Stormwater Document Site

- Overview of the site



The screenshot shows the homepage of the Stormwater Documents Site. At the top left is the James City County logo. The main heading is "Stormwater Documents Site". Below this is a "Clean Water Heritage" logo with the tagline "Restore & Protect". A central welcome message reads: "Welcome to the documents site of the James City County Stormwater Division. All documents are available to the public as is. If you need help with this site, or assistance locating a particular document please contact Jo Anna Ripley with the Stormwater Division 757-259-1447 or email any questions and comments regarding this website and its content to joanna.ripley@jamescitycountyva.gov". On the right side, there is a "Contact Information" section listing the Stormwater Division address (107 Tewning Road, Williamsburg, VA 23188), phone numbers (P: 757-259-1460, F: 757-259-4120), and email (stormwater@jamescitycountyva.gov). Next to it is the "Hours of Operation" section, which states "7 a.m. - 4:30 p.m. Monday-Friday". At the bottom left, there is a table header for "As-Builts Documents" with columns for "JCC BMP Types", "Sites/Locations", "Modified", and "Modified By". A red arrow points to the "As-Builts Documents" header. At the bottom right, there is a search bar with the text "Search..." and a magnifying glass icon.



Stormwater Document Site

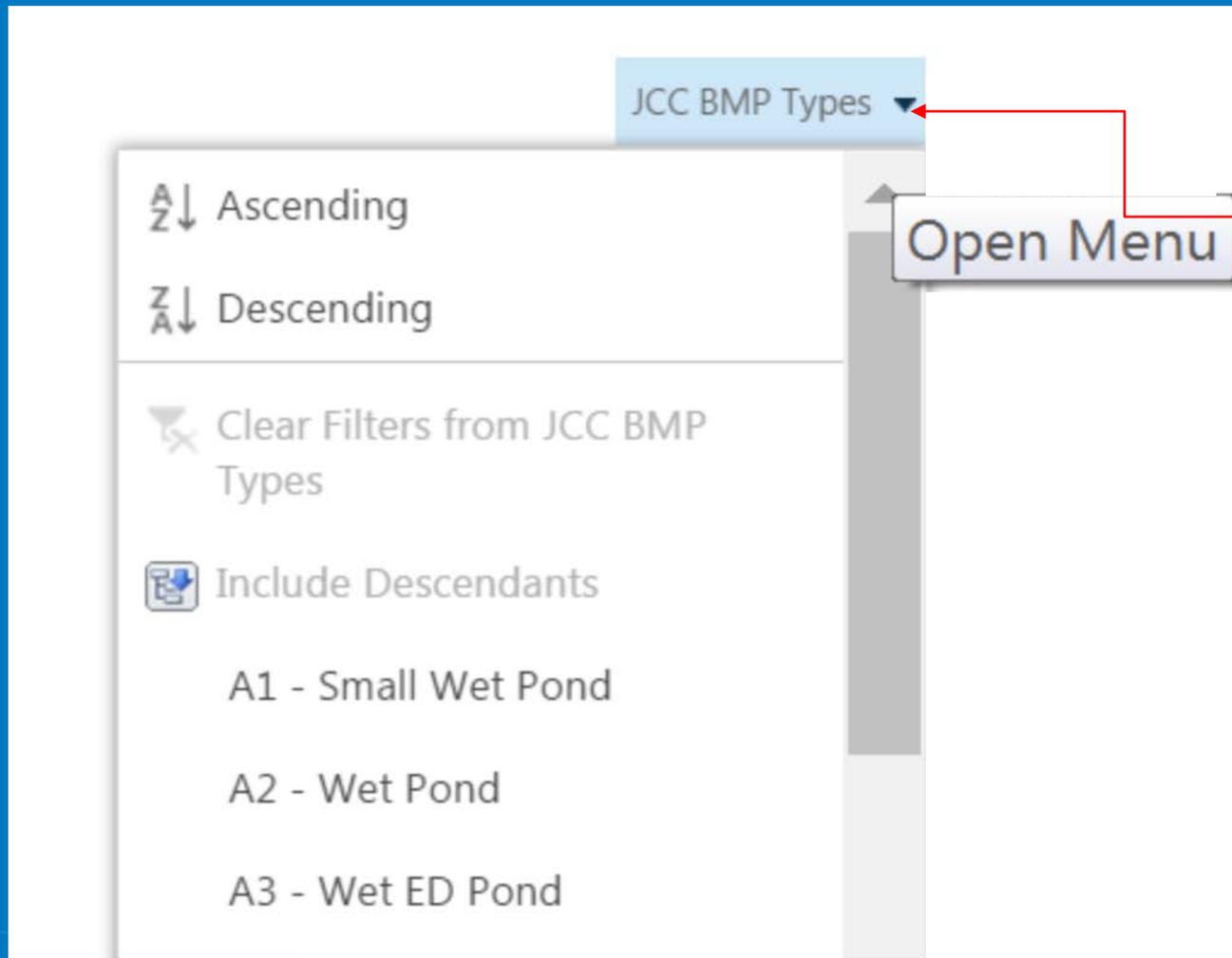
- Think of SharePoint as a large Excel table with columns and rows.

BMP ID or PIN	Name	JCC BMP Types	Sites/Locations	Modified	Modified By
---------------	------	---------------	-----------------	----------	-------------

If you click on the heading As-Builts Documents (see previous page) you will see two additional fields you can sort, filter, and search

Certified File	JCC Owned
Yes	No

Sort, Filter & Search Methods



JCC BMP Types ▼

- A↓ Ascending
- Z↓ Descending
- Clear Filters from JCC BMP Types
- Include Descendants
 - A1 - Small Wet Pond
 - A2 - Wet Pond
 - A3 - Wet ED Pond

Open Menu

- Hover over the column heading and a drop-down arrow will appear.
- Click on the arrow to see the options for sorting or filtering.
- For example, if you only want to certain criteria select that option.
- To sort select ascending or descending under any column

Sort, Filter & Search Methods



Sites/Locations

-  Ascending
-  Descending
-  Clear Filters from Sites/Locations
-  Include Descendants
 - + Apartments
 - + Business
 - + Church

Search Methods



- The search function on this site uses “like” queries
- What does this mean to you? The less you type the more results you will see i.e. type Mill instead of MC, type Jamestown instead of Jamestown High School
- Click on the result file(s) to view in your web-browser

Search

Mill



Search Results

[SETTLERS MILL](#)

757) 253-2620 Ms. Susie Powell Settlers **MILL** HOA 109 Harvest Circle Williamsburg, Va. 23185 Re: Settlers **MILL** Subdivision Stormwater Management/BMP Facilities ...
[documents.jamescitycountyva.gov/sites/.../99151_SETTLERS_MILL.pdf](#)

[Stormwater Documents Site](#)

Welcome to the documents site of the James City County Stormwater Division ... All documents are available to the public as is. If you need help with this site, or assistance locating ...
[documents.jamescitycountyva.gov/sites/stormwater](#)



[MC029_SETTLERS_MILL](#)

3 MC029 1 IVI [1 ° 30 4740900001A SETTLER'S **MILL** CA S-2A SETTLERS **MILL** 120 WOOD POND CIR Agreements (in file ...
[documents.jamescitycountyva.gov/sites/.../MC029_SETTLERS_MILL.pdf](#)

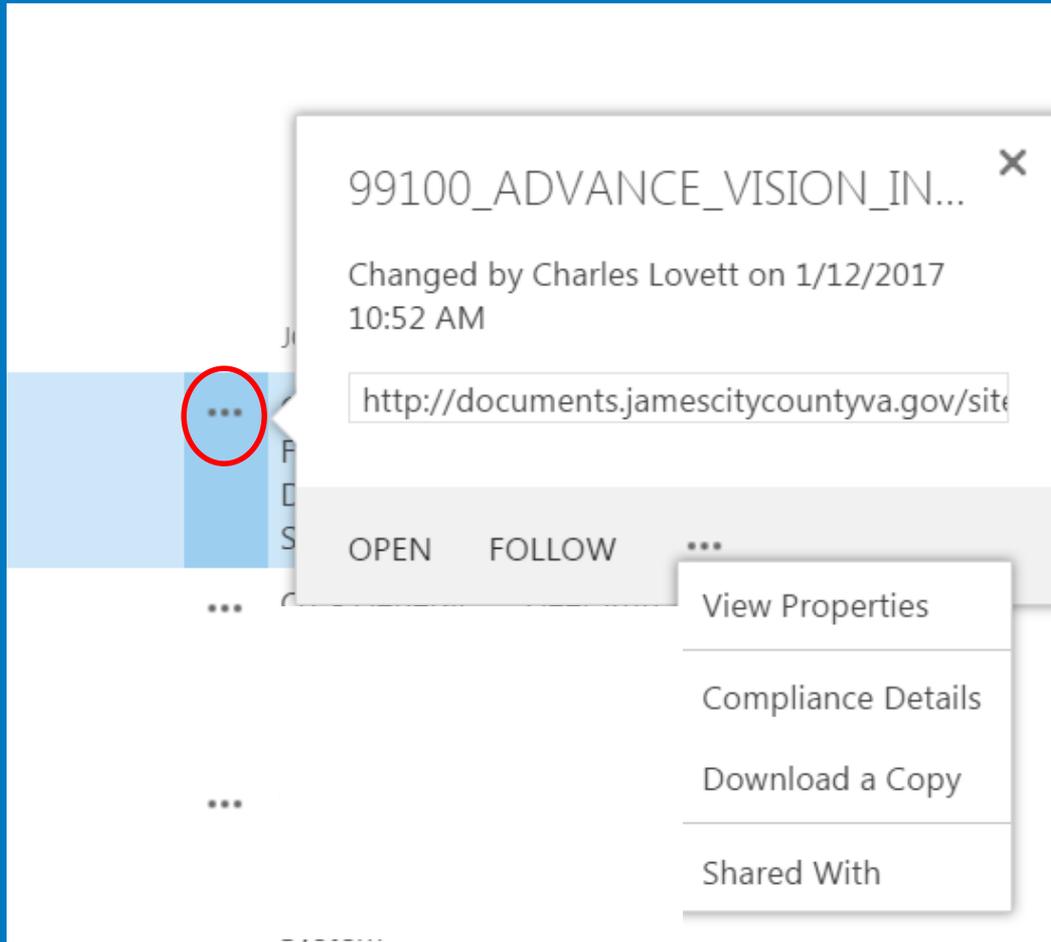
[MC007_COMMON_AREA_SETTLERS_MILL](#)

Box# 3 MC007 4711900001A SETTLER'S **MILL** COMMON AREA/CONSERVATION EASEMENT S-6 SETTLERS **MILL** BEHIND 309 **MILL** STREAM WAY Agreements (in file as of scan date ... titles and i.meresr.s in ...
[documents.jamescitycountyva.gov/.../MC007_COMMON_AREA_SETTLERS_MILL...](#)

[MC030_SETTLERS_MILL](#)

3 MC029 1 IVI [1 ° 30 4740900001A SETTLER'S **MILL** CA S-2A SETTLERS **MILL** 120 WOOD POND CIR Agreements (in file ...
[documents.jamescitycountyva.gov/sites/.../MC030_SETTLERS_MILL.pdf](#)

Download a Copy



- By clicking on the ellipsis you get additional options regarding how you may interact with the file.
- You can download a copy of the entire file or a portion of the file to your tablet or PC.
- Changes made to a downloaded copy are not reflected in SharePoint. If you have valid changes, please provide them to Charles so he may update the file.

SharePoint Stormwater Document Site



- Questions?
- Contact Jo Anna Ripley 757-259-1447